

Southwest Texas College

Departmental Aid Student Worker

2025 - 2026 Payroll Schedule

FALL 2025

Pay Period	Students Submit Hours Deadline	Supervisors Approval Deadline	Pay Date
Aug 18 - 31, 2025	9/1/2025 10:00 AM	9/1/2025 12:00 PM	9/5/2025
Sept 1 - 15, 2025	9/16/2025 10:00 AM	9/16/2025 12:00 PM	9/19/2025
Sept 16 - 30, 2025	10/1/2025 10:00 AM	10/1/2025 12:00 PM	10/3/2025
Oct 1 - 15, 2025	10/16/2025 10:00 AM	10/16/2025 12:00 PM	10/20/2025
Oct 16 - 31, 2025	11/3/2025 10:00 AM	11/3/2025 12:00 PM	11/5/2025
Nov 1 - 15, 2025	11/17/2025 10:00 AM	11/17/2025 12:00 PM	11/20/2025
Nov 16 - 30, 2025	12/1/2025 10:00 AM	12/1/2025 12:00 PM	12/5/2025
Dec 1 - 5, 2025	12/8/2025 10:00 AM	12/8/2025 12:00 PM	12/20/2025

SPRING 2026

Pay Period	Students Submit Hours Deadline	Supervisors Approval Deadline	Pay Date
Jan 12 - 15, 2026	1/16/2026 10:00 AM	1/16/2026 12:00 PM	1/20/2026
Jan 16 - 31, 2026	2/2/2026 10:00 AM	2/2/2026 12:00 PM	2/5/2026
Feb 1 - 15, 2026	2/16/2026 10:00 AM	2/16/2026 12:00 PM	2/20/2026
Feb 16 - 28, 2026	3/2/2026 10:00 AM	3/2/2026 12:00 PM	3/5/2026
March 1 - 15, 2026	3/16/2026 10:00 AM	3/16/2026 12:00 PM	3/20/2026
March 16 - 31, 2026	4/1/2026 10:00 AM	4/1/2026 12:00 PM	4/3/2026
April 1 - 15, 2026	4/16/2026 10:00 AM	4/16/2026 12:00 PM	4/20/2026
April 16 - 30, 2026	5/1/2026 10:00 AM	5/1/2026 12:00 PM	5/5/2026
May 1 - 15, 2026	5/18/2026 10:00 AM	5/18/2026 12:00 PM	5/20/2026

SUMMER I 2026

Pay Period	Students Submit Hours Deadline	Supervisors Approval Deadline	Pay Date
May 26 - 31, 2026	6/1/2026 10:00 AM	6/1/2026 12:00 PM	6/5/2026
June 1 - 15, 2026	6/16/2026 10:00 AM	6/16/2026 12:00 PM	6/18/2026
June 16 - 30, 2026	7/1/2026 10:00 AM	7/1/2026 12:00 PM	7/3/2026

SUMMER II 2026

Pay Period	Students Submit Hours Deadline	Supervisors Approval Deadline	Pay Date
July 6 - 15, 2026	7/16/2026 10:00 AM	7/16/2026 12:00 PM	7/20/2026
July 16 - 31, 2026	8/3/2026 10:00 AM	8/3/2026 12:00 PM	8/5/2026
Aug 1 - 15, 2026	8/17/2026 10:00 AM	8/17/2026 12:00 PM	8/20/2026

IN SELF-SERVICE You can turn in your hours as soon as you finished working the pay period.
You do not have to wait until the deadline.