

**CABINET MEETING**  
**July 3, 2024**

	<b>AGENDA ITEM</b>	<b>NOTES</b>
<b>1.</b>	<b>President</b>	
<b>2.</b>	<b>VP Academic Affairs</b>	
<b>3.</b>	<b>VP Student Services</b>	
<b>4.</b>	<b>VP Finance</b>	

<b>5.</b>	<b>VP Eagle Pass Campus</b>	
<b>6.</b>	<b>VP Administrative Services</b> <i>Everyone has been made for some particular work, and the desire for that work has been put in every heart. Rumi</i>	
<b>7.</b>	<b>VP Del Rio Campus</b>	
<b>8.</b>	<b>Chief of Staff</b>	

<b>9.</b>	<b>Faculty Association</b>	
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CABINET MEETING OF  
SOUTHWEST TEXAS COLLEGE

July 3, 2024

The Cabinet members of Southwest Texas Junior College met July 3, 2024 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President  
Dr. Mark Underwood, Vice President Academic Affairs  
Brenda Hoffman, Vice President Eagle Pass Campus  
Derek Sandoval, VP Administrative Services  
Dr. Randa Schell, Chief of Staff

Cabinet member absent were:

Cruz Mata, Vice President of Student Services  
Lisa Ermis, Vice President of Finance  
Connie Buchanan, Vice President Del Rio Campus

Also, Present were:

Charles Garabedian, Dean of Instructional Services and School District Partnerships  
April Ruhmann, Dean of Applied Sciences and Liberal Arts

1. President – nothing to report
2. Vice President of Academic Affairs
  - a. Discussed construction program building and auctioning a cottage/storage building
  - b. Faculty positions
    - i. Making an offer to a welding instructor for the advanced class in Eagle Pass
    - ii. Making an offer to a biology instructor for Uvalde and Eagle Pass
    - iii. Another biology instructor for Eagle Pass has accepted the offer
  - c. Working on prospectus for Eagle Pass Annex
  - d. Working on a way to acquire a backhoe donation from Dr. Watkins
  - e. Meeting with iDesign this afternoon for Cyber-Security program assessment
  - f. Discussed new format for LEA and students who got dropped
  - g. Discussed moving forward with TEEX
  - h. New position for Director of Safety and Security which will include campus police, life safety, LEA, etc.
  - i. FAA will be at the Del Rio campus next week for site visit
  - j. Working on SACS~COC writing
  - k. Conducting adjunct interviews and teaching demos
  - l. Professional Development
    - i. Working on Convocation Schedule
    - ii. Working on a plan for adjunct oversight
  - m. Curriculum Committee
    - i. Bringing two items for discussion/action
      1. STAAR eligibility for dual credit placement
      2. Strengthening the AAT program by changing the requirements
  - n. MOUs except for Uvalde are signed, sealed, and delivered – discussed Uvalde schedule requests
3. Vice President of Student Service – On vacation

4. Vice President of Finance – On vacation
5. Vice President Eagle Pass Campus
  - a. Meeting with Mexican Consulate today regarding GED prep program
6. Vice President of Administrative Services – *“Everyone has been made for some particular work, and the desire for that work has been put in every heart. Rumi*
  - a. Maintenance
    - i. Tech Expansion
      1. Moving lineman building next week
      2. Pouring slab for diesel this Friday
    - ii. Bluebonnet Board room work is ongoing
    - iii. Updates on the work on Hubbard Hall
    - iv. Discussion of setup for welding program in Eagle Pass
  - b. HVAC
    - i. Cafeteria unit is down after power outage yesterday
    - ii. Building D in Eagle Pass is experiencing issues
  - c. Discussed 2014 – 2024 Master Plan update
7. Vice President Del Rio Campus – On vacation
8. Chief of Staff
  - a. SIR Director
    - i. Dr. Sandra Zuniga-Garza has accepted the position and will begin working on July 15th
  - b. Continued work on the SSS grant
  - c. Kids’ College update
    - i. 108 students have signed up
    - ii. Moved to morning only because of low signups in the afternoon and heat advisory
  - d. Power outage yesterday – generator kicked in
  - e. Enrollment report
    - i. Summer II – 1004 headcount, 91,776 contact hours and 4,695 credit hours
    - ii. Fall – 1989 headcount, 449,696 contact hours and 20,755 credit hours
9. Faculty Association – On vacation

**CABINET MEETING**  
**July 10, 2024**

	<b>AGENDA ITEM</b>	<b>NOTES</b>
<b>1.</b>	<b>President</b>	
<b>2.</b>	<b>VP Academic Affairs</b>	
<b>3.</b>	<b>VP Student Services</b>	
<b>4.</b>	<b>VP Finance</b>	

<b>5.</b>	<b>VP Eagle Pass Campus</b>	
<b>6.</b>	<b>VP Administrative Services</b> <i>"No Great Achiever-even those who made it seem easy-ever succeeded without Hard Work."</i> Jonathan Sacks	Tech Expansion  Rebranding report  Vacation July 12 and 19th.
<b>7.</b>	<b>VP Del Rio Campus</b>	4 DR fac/staff entered doctoral programs  Presentation at Rotary Mtg luncheon  Chamber Presentation scheduled, August 14  DRHS transcripts majority incorrect – wrong overall number  Moving PCT Lab to D102, ART lab to A105
<b>8.</b>	<b>Chief of Staff</b>	

<b>9.</b>	<b>Faculty Association</b>	
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CABINET MEETING OF  
SOUTHWEST TEXAS COLLEGE

July 10, 2024

The Cabinet members of Southwest Texas Junior College met July 10, 2024 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President  
Dr. Mark Underwood, Vice President Academic Affairs  
Cruz Mata, Vice President of Student Services  
Lisa Ermis, Vice President of Finance  
Brenda Hoffman, Vice President Eagle Pass Campus  
Derek Sandoval, VP Administrative Services  
Connie Buchanan, Vice President Del Rio Campus  
Dr. Randa Schell, Chief of Staff

Also, Present were:

Charles Garabedian, Dean of Instructional Services and School District Partnerships  
April Ruhmann, Dean of Applied Sciences and Liberal Arts  
Bonny Herndon, President of the Faculty Association

1. President

- a. Keep working on SACS~COC writing

2. Vice President of Academic Affairs

- a. SACS~COC – writing tip – write some narrative first and then go find evidence to support what you wrote
- b. iDesign – met with HR on assessing the Cyber-security program/curriculum
- c. Diesel Tech Program – Received the back-hoe that was donated by Dr. Watkins
  - i. Need to draft a letter that is was donated
- d. Diesel Tech Program
  - i. VC passed his initial Kubota certifications
  - ii. Need support from PR employees to advertise the program on social media and other ways
- e. Gave an overview of Tech Programs enrollment
- f. Discussed LEA sections and issues with Financial Aid
- g. Discussed rodeo students who need help with registration
- h. Discussed FAA site visit
- i. SACS~COC – C.G. is working on section 6
- j. IREPO – orders have been placed on microphones and cameras for smart rooms
- k. Professional Development – working on convocation schedule
- l. Prison Education Program reboot
  - i. Discussed application and training needs before we can start the program again
- m. Discussion of clarification on AAT curriculum
- n. Discussed final pending MOUs

3. Vice President of Student Service

- a. Library report
- b. Registrar's report – S.M. and R.L. are at the AVECO conference – Veterans' Affairs

- c. Financial Aid
    - i. Attending virtual NAFSA conference/training
    - ii. Already awarding students who can be awarded
  - d. Student Success Services
    - i. Orientation tomorrow at all campuses
    - ii. Assisting at Kids' College next week
    - iii. BIT Conference week after next
  - e. Enrollment Report
    - i. Summer II – 1031 Headcount – 4805 credit hours
    - ii. Fall – 2339 headcount – 23225 credit hours
  - f. Working with Award Spring on contract language
    - i. C.M. will send final version to H.G. for review and signature
4. Vice President of Finance
    - a. Discussed purchase of new logo shirts
    - b. Discussed purchasing issues encountered with ordering equipment and supplies for the Diesel Tech program
    - c. Budget is on website and working on getting it in Colleague by the end of the month
  5. Vice President Eagle Pass Campus
    - a. Discussed MOU with Mexican Consulate for AEL services
    - b. Seizure training coming up on August 30th
  6. Vice President of Administrative Services – *“No Great Achiever -even those who made it seem easy – ever succeeded without Hard Work”* – Jonathan Sacks
    - a. Tech Expansion
      - i. Powerline building move is pending due to the rain yesterday
      - ii. Eagle Pass Annex Modular Building will arrive on July 22nd
    - b. Maintenance
      - i. Received work order for Hubbard Hall
      - ii. Continue to work on Board Room remodel
    - c. Rebranding Report
      - i. Phase 1 is nearly complete
      - ii. Phase2 is ongoing
    - d. D.S. – vacation July 12<sup>th</sup> and 19th
  7. Vice President Del Rio Campus
    - a. 4 Del Rio faculty/staff have entered doctoral programs
    - b. Presentation at Rotary meeting luncheon
    - c. Chamber Presentation scheduled on August 14<sup>th</sup>
    - d. Del Rio High School transcripts majority incorrect – wrong overall number
    - e. Moving PCT Lab to D102, ART Lab to A105
  8. Chief of Staff
    - a. Kids' College
      - i. Carnival on Thursday- 10:30 am – 11:45am – need volunteers for dunking booth
    - b. SSS Grant should wrap up and be submitted either by close of business today or before lunch tomorrow
    - c. Work on ETPS report continues
    - d. Data Security Training – 73% complete as of yesterday
  9. Faculty Association - Nothing to report

**CABINET MEETING**  
**July 17, 2024**

	<b>AGENDA ITEM</b>	<b>NOTES</b>
<b>1.</b>	<b>President</b>	
<b>2.</b>	<b>VP Academic Affairs</b>	
<b>3.</b>	<b>VP Student Services</b>	
<b>4.</b>	<b>VP Finance</b>	

<b>5.</b>	<b>VP Eagle Pass Campus</b>	
<b>6.</b>	<b>VP Administrative Services</b> <i>"I watched the Indy 500, and I was thinking that if they left earlier, they wouldn't have to go so fast." Steven Wright, Comedian</i>	Tech Expansion  Dugas Law Firm
<b>7.</b>	<b>VP Del Rio Campus</b>	Meningitis Shot Clinic on 7/11 – 19 shots  7/11 - BORTAC Unit of CBP Used Bldg K for training  Tuesday/Wednesday Law Enforcement In-Service/Cont. Ed – Amistad Rm  PTK Logo mural in Building B complete  DR High School add MUSI 2 sections on our campus
<b>8.</b>	<b>Chief of Staff</b>	

<b>9.</b>	<b>Faculty Association</b>	
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CABINET MEETING OF  
SOUTHWEST TEXAS COLLEGE

July 17, 2024

The Cabinet members of Southwest Texas Junior College met July 17, 2024 in the President's Office

Cabinet members present were:

Dr. Hector Gonzales, President  
Dr. Mark Underwood, Vice President Academic Affairs  
Cruz Mata, Vice President of Student Services  
Lisa Ermis, Vice President of Finance  
Derek Sandoval, VP Administrative Services  
Connie Buchanan, Vice President Del Rio Campus  
Dr. Randa Schell, Chief of Staff

Cabinet member absent was:

Brenda Hoffman, Vice President Eagle Pass Campus

Also, Present were:

Charles Garabedian, Dean of Instructional Services and School District Partnerships  
April Ruhmann, Dean of Applied Sciences and Liberal Arts  
Bonny Herndon, President of the Faculty Association

1. President

- a. Review and discussion of credit hour targets
- b. Discussion on saving a couple slots for workforce mental health training for faculty and staff
- c. Other
  - i. N.R. is working remotely this week and will be back in-person on Monday
  - ii. H.G. will be out tomorrow through August 5<sup>th</sup> – Discussed who is charge and when

2. Vice President of Academic Affairs

- a. Discussion of Regional Higher Education Committee meeting
- b. GED graduation in Eagle Pass was great
- c. Catalog update – one last change and then can be posted on the webpage
- d. Dorms – LEA starts next week, so move in starts tomorrow
  - i. There will be lots of activity from here until Fall semester begins
- e. Dr. Underwood will be out next week
- f. Received approval for Perkins 2024-2025 – Thanks to the team who wrote the proposal – \$266 K
- g. PCT program instructors went to a conference last week (THOA)
  - i. I. B. was chosen as THOA Outstanding Experienced Teacher for Area One
- h. Surgical Tech is making progress
  - i. J.E., A.R.F., and F.L. are going to the CAAHEP conference
  - ii. Dr. Boenig is going to be chair of Advisory Committee
- i. A.R. and J.E. are going to NC3 week after next
- j. Lots of ongoing meetings with school districts – still working with Eagle Pass ISD on Tech program offerings

3. Vice President of Student Service
  - a. New Student Orientation went well last week – discussion of how orientation worked at TAMUSA
  - b. Discussion of adding COLS and EDUC for certificates
  - c. Discussion of wait-list and getting students on-campus sections
  - d. Discussion of drop-list and timing of financial aid awards
  - e. Discussion of trying to bring back a strong evening program
  - f. Enrollment Report
    - i. Summer II – 5,026 credit hours, 1,078 students – census date is today
    - ii. Fall – 25,428 credit hours and 2,560 students
  - g. Discussion of transcript evaluation
  - h. Mr. Mata’s activities
    - i. Working on getting Award Spring implemented
    - ii. Calling a meeting of all success coaches to discuss expectations
    - iii. Working with LEA on the early start class and financial aid issues
4. Vice President of Finance
  - a. BibliU meeting tomorrow
  - b. Interviewed candidates for the AP/Teller position
  - c. Budget is on website and working on getting it in Colleague by the end of the month
5. Vice President Eagle Pass Campus - absent
6. Vice President of Administrative Services – *“I watched the Indy 500, and I was thinking that if they left earlier, they wouldn’t have to go so fast.”* Steven Wright, Comedian
  - a. Tech Expansion
    - i. Powerline building moved last week
    - ii. Site work for modular building in Eagle Pass should be complete tomorrow with building arriving Monday
  - b. Other maintenance projects – The Board Room renovation is ongoing and going well
  - c. Dugas Law Firm – Working on gathering emails that were requested
7. Vice President Del Rio Campus
  - a. Events and Activities
    - i. Meningitis Shot Clinic on July 11<sup>th</sup> – 19 shots were given
    - ii. BORTAC Unit of CBP used building K for training on July 11<sup>th</sup>
    - iii. Law Enforcement In-Service / Continuing Education July 16<sup>th</sup> – 17<sup>th</sup> in the Amistad Room
    - iv. PTK logo mural in Building B is complete
  - b. Other
    - i. Del Rio High School – need to add MUSI, 2 sections on our campus
    - ii. One instructor tested the camera
    - iii. Moving things around to get PCT, science, and art classes all in the right places
8. Chief of Staff
  - a. Data Security Training
    - i. We are currently at 74%; the final deadline is July 31<sup>st</sup>
      1. We would like to get up to or above 90% like we did last year
      2. The biggest gaps are in Academic Affairs and Student Services
    - ii. Also, how do we want to handle the Board members?
      1. We can do an in-person training again like we did last year.
  - b. Just want to brag on someone
    - i. D. B. in EOC sent me an email this morning

1. For the first time ever, he has reached 300 participants in the Uvalde office!
  2. He continues to hustle and knock it out of the park – very proud of him!
  - c. TRiO-SSS grant proposal was submitted last Thursday; received submission confirmation
  - d. Also, want to brag on the Kids' College Committee
    - i. They have put on a great program for the kids this week
    - ii. We have consistently had 70 kids attending each day
  - e. HEERF Report – Will get corrections to the 2022 report done on Monday
  - f. PTK will travel to Denton next Thursday-Sunday for Texas Honors
9. Faculty Association
- a. Discussion about differences between website and domain



**CABINET MEETING**  
**July 24, 2024**

	<b>AGENDA ITEM</b>	<b>NOTES</b>
<b>1.</b>	<b>President</b>	
<b>2.</b>	<b>VP Academic Affairs</b>	
<b>3.</b>	<b>VP Student Services</b>	
<b>4.</b>	<b>VP Finance</b>	

<b>5.</b>	<b>VP Eagle Pass Campus</b>	
<b>6.</b>	<b>VP Administrative Services</b> <i>"Either you run the day or the day runs you."</i> Jim Rohn	Tech Expansion  Diesel/Carpentry Sci pending warehouse (this Friday???)  Chittim Welding  Board Room
<b>7.</b>	<b>VP Del Rio Campus</b>	Mexican Consulate Delivered Grant Funds Checks -DR and AEL  Status of Diplomas? – getting calls  Status of Electronic Transcripts available for students?  Parking Lot striping in progress  Out Friday morning – vacation hours
<b>8.</b>	<b>Chief of Staff</b>	

<b>9.</b>	<b>Faculty Association</b>	
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SOUTHWEST TEXAS COLLEGE

July 24, 2024

The Cabinet members of Southwest Texas Junior College met July 24, 2024 in the President's Office

Cabinet members present were:

Cruz Mata, Vice President of Student Services  
Lisa Ermis, Vice President of Finance  
Brenda Hoffman, Vice President Eagle Pass Campus  
Derek Sandoval, VP Administrative Services  
Connie Buchanan, Vice President Del Rio Campus  
Dr. Randa Schell, Chief of Staff

Cabinet members absent were:

Dr. Hector Gonzales, President  
Dr. Mark Underwood, Vice President Academic Affairs

Also, Present were:

Charles Garabedian, Dean of Instructional Services and School District Partnerships  
Bonny Herndon, President of the Faculty Association

1. President – Out on Vacation
2. Vice President of Academic Affairs - Dr. Underwood out on Vacation
  - a. SACS~COC – working on documentation and evidence
  - b. School District Partnerships
    - i. Faculty interviews
      1. PCT instructor interview
      2. MVISD, CCISD, and PISD interviews pending
    - ii. Discussion of test fees to districts
    - iii. More discussion of clarification of STAAR exemptions
  - c. Professional Development – working on convocation schedule – August 21-23
  - d. IREPO – waiting on final orders to be delivered
3. Vice President of Student Service
  - a. Library Report
  - b. Financial Aid
    - i. Monitoring LEA early start to award those who need it
    - ii. Sending out push cards for students who have FA awards, but have not registered
  - c. Discussion
    - i. Meningitis Vaccine Drive – August 8<sup>th</sup>, 15<sup>th</sup>, and 22<sup>nd</sup>
    - ii. Opt-in for 1098T
    - iii. Electronic transcripts
  - d. Enrollment Report
    - i. Fall 8-week 1 - 1254
    - ii. Fall 8-week 2 – 1175
    - iii. Working on campaigns for increasing enrollment

- e. Other
  - i. C.M. attended Crystal City Coalition conference
  - ii. Spoke with several city leaders – Powerline Tech possible partnership, jailer certification and OSHA certifications
- 4. Vice President of Finance
  - a. FY 2025 Budget is posted in Colleague/Self-Service
  - b. New employee will start on August 19<sup>th</sup> – R. C.
- 5. Vice President Eagle Pass Campus
  - a. Met with EPISD about dual credit tech programs – considering starting with welding as a pilot and moving forward from there
  - b. Met with Kickapoo leaders yesterday – Interested in the Auto Tech Program and possible the PCT program
  - c. Met with Mission Boarder Hope
    - i. Interested in sponsoring 6 mental health technicians
    - ii. Also, interested in adding a few other workforce programs
  - d. Discussion of getting CLEP scores on transcripts
  - e. EMT room is ready for paint
  - f. Running enrollment campaigns
- 6. Vice President of Administrative Services – *“Either you run the day or the day runs you.”* Jim Rohn
  - a. Tech Expansion
    - i. No additional progress to report
    - ii. Penciled in the move around for right after warehouse is complete (hopefully this Friday)
  - b. Chittim Welding
    - i. Working with the architect
    - ii. May need help for Buy Board contractor details
    - iii. Electrical almost ready for inspector/fire marshal
  - c. Life Safety
    - i. Sirens will be tested in Uvalde on August 21<sup>st</sup>, Eagle Pass and Del Rio on August 23<sup>rd</sup>
    - ii. Safe App test went out last week
  - d. Rodeo – we have a new team member – a bull rider out of Mexico
  - e. Board Room – nearing completion
  - f. See rebrand report via email yesterday
- 7. Vice President Del Rio Campus
  - a. Mexican Consulate delivered grant funds checks – Del Rio and AEL
  - b. Discussed electronic transcripts and diploma issues above in Student Services report
  - c. Parking lot striping in progress
  - d. Discussed murals
  - e. C.B. will be out Friday morning – vacation
- 8. Chief of Staff
  - a. HEERF – year 3 corrections submitted yesterday
  - b. ETPS report is nearing completion and should be submitted later today
  - c. Phi Theta Kappa – Eta Beta Chapter
    - i. Traveling to Denton tomorrow through Sunday for PTK Texas Honors Institute – 2 advisors and 3 students
- 9. Faculty Association
  - a. B.H. is working on a list of students in her program – 3 could have graduated, but haven’t yet

**CABINET MEETING**

**July 31, 2024**

	<b>AGENDA ITEM</b>	<b>NOTES</b>
<b>1.</b>	<b>President</b>	SWTX Board of Trustees' August meeting agenda  SWTX Organizational Chart - DRAFT
<b>2.</b>	<b>VP Academic Affairs</b>	
<b>3.</b>	<b>VP Student Services</b>	
<b>4.</b>	<b>VP Finance</b>	

<p>5.</p>	<p><b>VP Eagle Pass Campus</b></p>	
<p>6.</p>	<p><b>VP Administrative Services</b>  <i>Leadership is influence-nothing more, nothing less.</i>          John Maxwell</p>	<p>Tech Expansion</p> <p>Board Room</p> <p>Rebranding-Entrance signage</p> <p>Soaring Competition</p> <ul style="list-style-type: none"> <li>-Aviation</li> <li>-Gym</li> <li>-Briscoe Building</li> </ul>
<p>7.</p>	<p><b>VP Del Rio Campus</b></p>	<p>Added Conduit between Bldgs E and H (H, no internet, broken wiring)</p> <p>Termite Intervention completed for Buildings H, J, E, and F</p> <p>Parking lot striping completed</p> <p>Van windshield wipers did not work well on PTK trip (old wipers)</p> <p>Mtg at 1pm regarding Auditorium restoration</p>
<p>8.</p>	<p><b>Chief of Staff</b></p>	

<b>9.</b>	<b>Faculty Association</b>	
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Dr. Randa Schell, Chief of Staff

Cabinet member absent was:

Dr. Hector Gonzales, President

Also, Present were:

Charles Garabedian, Dean of Instructional Services and School District Partnerships  
April Ruhmann, Dean of Applied Sciences and Liberal Arts  
Bonny Herndon, President of the Faculty Association

1. President – Attending Conference in Austin
  - a. SWTX Board of Trustees' August meeting agenda
    - i. Add THECB/TACBO consortium agreement for purchasing
    - ii. We might need to add a separate agenda item for the tax calendar – L.E. will look it up
    - iii. We might need to add Pico lease agreement – L.E. will contact the Pico representative
  - b. SWTX Organizational Chart – DRAFT
    - i. Discussion about removing the "Faculty Evaluation" block since it is just part of our system rather than a department
2. Vice President of Academic Affairs
  - a. Finishing up and signing MOUs with Lamar and ASU
  - b. QEP Research Group – They will provide a summary of their progress by end of next week
  - c. Housing – early start programs have checked into housing
  - d. Rebranding Update
    - i. Many items are being received
    - ii. Discussion of marketing/advertising request form
    - iii. Discussion of letterhead files
    - iv. iDesign has been provided all the new marketing files to update the class shells
  - e. A.R. presented an overview of the NC3 conference – lots of discussion about possibilities with NC3 and further tech expansion
  - f. Discussion of Project Vision
  - g. School District Partnerships
    - i. Meeting with MVIDS Assistant Superintendent regarding eligibility requirements for dual credit students
    - ii. Registration is ongoing – getting the schools with early start dates registered first
  - h. Working on SACS~COC document – the new catalog is now online so page references can be done

- i. Last of IREPO purchases are coming in
  - j. Professional Development
    - i. Draft agenda for Convocation will be finalized soon
    - ii. Adjunct training next week
  - k. Interviews and teaching demos tomorrow
3. Vice President of Student Service
- a. New Student Orientation – sessions are ongoing and going well
  - b. Library – Gearing up for interviews for Resource Tech in Uvalde
  - c. Financial Aid
    - i. Attended a webinar about a Nursing Scholarship program
    - ii. Attended several other webinars and training recently
  - d. Student Success
    - i. Cleaning up caseloads and working on IAPs
    - ii. Graduation application deadline is August 2nd
    - iii. Working on timeline planning for contact campaigns
    - iv. Going to the TACC Conference today
  - e. Enrollment report
    - i. Fall – 3,991 headcount and 36,613 credit hours
  - f. Scholarships – working on cleaning up criteria in anticipation of launching Award for Spring
4. Vice President of Finance
- a. Budgets for Fiscal Year 2025 are in Colleague
  - b. L.E. will be out of the office tomorrow
5. Vice President Eagle Pass Campus
- a. Meningitis vaccine drive was successful
  - b. Approached by Sul Ross about an MOU and signing event
  - c. Meeting with Eagle Pass ISD official tomorrow regarding Tech Programs
  - d. Revive Café contract is up for renewal
6. Vice President of Administrative Services – *“Leadership is influence – nothing more, nothing less.”* John Maxwell
- a. Tech Expansion
    - i. Eagle Pass Annex
      - 1. Portable building is being assembled
      - 2. Site work for pads is also underway
      - 3. Welding vent hoods for Eagle Pass are ready to go
    - ii. Uvalde
      - 1. Warehouse is ready for move
      - 2. Working on a plan for moving inventory in and out of all the various storage facilities
      - 3. The Board room work is ongoing and going well
  - b. Rebranding – Entrance signage work will pick back up soon
  - c. Soaring Competition – August 9 – September 1st
    - i. Aviation building will be primary location
    - ii. Gym will be used twice during the competition
    - iii. Briscoe Building (A side) will be used for team meeting spaces
  - d. Trip Direct for vehicle requests is nearly ready

7. Vice President Del Rio Campus

- a. Added conduit between Buildings E and H for internet cables
- b. Termite Intervention completed for Buildings H, J, E, and F
- c. Parking lot striping completed
- d. Van windshield wipers did not work well on PTK trip
- e. Meeting at 2 pm regarding Auditorium restoration

8. Chief of Staff

- a. Grants
  - i. We were notified late last week that we received the Greater Texas Foundation Emergency Aid Grant - \$150k over the next 3 years
  - ii. X.H. has been working on a Department of Education basic needs grant that is due on August 5th
- b. Discussion of SPIs and removing the complication of entering in the P & SS system

9. Faculty Association

- a. Are the new OSAs ready for entering students?
  - i. Follow up with Dean Ruhmann